

## PRIVACY & COOKIE STATEMENT LOGIN PORTALS

Last updated: December 2025.

This Privacy & Cookie statement (Statement) describes how your Personal Data is collected and used by Exact Group B.V., with mailing address Molengraaffsingel 33 2629 JD Delft, The Netherlands and her subsidiaries (“Exact”, “we,” “us,” or “our”) through our Login portals.

### Personal Data

When we refer to Personal Data in this Statement, we mean any information relating to an identified or identifiable natural person: an identifiable person is one who can be identified, directly or indirectly, in particular by reference to an identification number or to one or more factors specific to his physical, physiological, mental, economic, cultural, or social identity (“Personal Data”).

### Purpose of the processing, category of data subjects and types of Personal Data

The purpose of the processing is to enable secure login and access to our services. The types of Personal Data that may be processed logging in are:

- Username
- Email address
- IP address
- Operating system (e.g. MS Windows, MacOS )
- Browser (e.g. Chrome, MS Edge)

Personal Data will be processed from the customer and employees of the customers acting on behalf of the customer.

The collection and use of your data is also captured by cookies. Our login portals only use necessary cookies for you to be able to securely login to our products.

### How long we retain your Personal Data

Personal Data you provided will only be retained for as long as required for the purposes for which it was collected or as required by law.

### Which cookies we use and how long we retain them

Customers using **One Exact Identity** can log in to all their Exact products with a single account. If you login through One Exact Identity, the following cookies are used:

Name	Domain	Expiration	Purpose
x-ms-cpim-admin	main.b2cadmin.ext.azure.com	End of browser session	Holds user membership data across tenants.
x-ms-cpim-slice	b2clogin.com, login.microsoftonline.com, branded domain	End of browser session	Used to route requests to the appropriate production instance.
x-ms-cpim-trans	b2clogin.com, login.microsoftonline.com, branded domain	End of browser session	Used for tracking the transactions (number of authentication requests

Name	Domain	Expiration	Purpose
x-ms-cpim-sso:{Id}	b2clogin.com, login.microsoftonline.com, branded domain	End of browser session	Used for maintaining the SSO session. This cookie is set as persistent, when <a href="#">Keep Me Signed In</a> is enabled.
x-ms-cpim-cache:{id}_n	b2clogin.com, login.microsoftonline.com, branded domain	End of browser session, successful authentication	Used for maintaining the request state.
x-ms-cpim-csrf	b2clogin.com, login.microsoftonline.com, branded domain	End of browser session	Cross-Site Request Forgery token used for Cross Site Request protection.
x-ms-cpim-dc	b2clogin.com, login.microsoftonline.com, branded domain	End of browser session	Used for Azure AD B2C network routing.
x-ms-cpim-ctx	b2clogin.com, login.microsoftonline.com, branded domain	End of browser session	Context
x-ms-cpim-rp	b2clogin.com, login.microsoftonline.com, branded domain	End of browser session	Used for storing membership data for the resource provider tenant.
x-ms-cpim-rc	b2clogin.com, login.microsoftonline.com, branded domain	End of browser session	Used for storing the relay cookie.
x-ms-cpim-geo	b2clogin.com, login.microsoftonline.com, branded domain	1 Hour	Used as a hint to determine the resource tenants home geographic location.

**Login Portals:** If you login to any of our product Portals without using One Exact Identity the following cookies are used:

### Digitale factuur

Name	Domain	Expiration	Purpose
digitalefactuur_Last_Visit	administratie.digitalefactuur.nl api.digitalefactuur.nl online.digitalefactuur.nl	Date made + 1 year	Used to maintain when a user last visited the site. At first visit of a user the

Name	Domain	Expiration	Purpose
			cookie is set. At next visits a script reads the cookie to calculate how much time has passed since last visit.
PHPSESSID	administratie.digitalefactuur.nl api.digitalefactuur.nl online.digitalefactuur.nl	Closing of browser	Used to maintain a session in PHP (Hypertext PreProcessor) applications

### Exact Multivers

Name	Domain	Expiration	Purpose
__RequestVerificationToken_L1YyMw2	api.multivers.nl	Session	Used as part of the Cross-Site Request Forgery prevention mechanism.
ApplicationGatewayAffinity	online.multivers.nl	Session	Used by Azure Application Gateway to implement session affinity (also known as 'sticky sessions'). It is a gateway-managed cookie.
ApplicationGatewayAffinityCORS	online.multivers.nl	Session	Used by Azure Application Gateway to implement session affinity (also known as 'sticky sessions') but specifically CORS-scenario (Cross-Origin Resource Sharing). It is a gateway-managed cookie.
ASP.NET_SessionId	online.multivers.nl	Session	Used in classic ASP.NET to maintain session state between the client and the server

### Exact Reeleezee

Name	Domain	Expiration	Purpose
ASP.NET_SessionId	apps.reeleezee.nl portal.reeleezee.nl preview.reeleezee.nl rlz.reeleezee.nl	Session	Used in classic ASP.NET (not ASP.NET Core) to maintain session state between the client and the server
AWSALB	apps.accportal.nl apps.onlineportaal.nl apps.reeleezee.nl portal.reeleezee.nl preview.reeleezee.nl rlz.reeleezee.nl	Session	AWS ALB application load balancer.

Name	Domain	Expiration	Purpose
AWSALBCORS	apps.accportal.nl apps.onlineportaal.nl apps.reeleezee.nl portal.reeleezee.nl preview.reeleezee.nl rlz.reeleezee.nl	Session	This cookie is managed by AWS and is used for load balancing.

## Exact Cashr

Name	Domain	Expiration	Purpose
ASP.NET_SessionId	apps.cashr.nl	Session	Used in classic ASP.NET to maintain session state between the client and the server
AWSALB	apps.cashr.nl	Session	AWS ALB application load balancer.
AWSALBCORS	apps.cashr.nl	Session	This cookie is managed by AWS and is used for load balancing.

## Exact Online

Name	Domain	Expiration	Purpose
.AspNetCore.Antiforgery.cdV5uW_Ejgc	start.exactonline.be start.exactonline.de start.exactonline.nl	Session	Part of ASP.NET Core's anti-forgery system, which is designed to protect web applications against Cross-Site Request Forgery (CSRF) attacks
ARRAffinity	start.exactonline.be start.exactonline.de start.exactonline.nl	Session	Used as a feature of Azure App Service that allows users to communicate with the same Azure App Service worker instance until their session ends.
ARRAffinitySameSite	start.exactonline.be start.exactonline.de start.exactonline.nl	Session	Used by websites that run on Microsoft Azure to ensure that page requests from visitors are directed to the same server during a browsing session.
ASP.NET_SessionId	be.exactonline.com de.exactonline.com nl.exactonline.com start.exactonline.co.uk start.exactonline.com start.exactonline.es start.exactonline.fr	Session	Used in classic ASP.NET (not ASP.NET Core) to maintain session state between the client and the server

Name	Domain	Expiration	Purpose
ExactOnlineClient	be.exactonline.com de.exactonline.com nl.exactonline.com start.exactonline.co.uk start.exactonline.com start.exactonline.es start.exactonline.fr	Date made + 13 months	Contains a unique ID representing your user agent. Used for MFA for forms users.

### Exact Boekhoud Gemak

Name	Domain	Expiration	Purpose
ApplicationGatewayAffinity	login.boekhoudgemak.nl start.boekhoudgemak.nl	Session	Used by Azure Application Gateway to implement session affinity (also known as 'sticky sessions'). It is a gateway-managed cookie.
ApplicationGatewayAffinityCORS	login.boekhoudgemak.nl start.boekhoudgemak.nl	Session	Used by Azure Application Gateway to implement session affinity (also known as 'sticky sessions') but specific for CORS-scenario (Cross-Origin Resource Sharing). It is a gateway-managed cookie.
localeId	onboarding.softwaregemak.nl	Session	Used to have the users language set correctly

### Exact HR & Salaris Gemak

Name	Domain	Expiration	Purpose
ApplicationGatewayAffinity	portaal.hrsg.nl	Session	Used by Azure Application Gateway to implement session affinity (also known as 'sticky sessions'). It is a gateway-managed cookie.
ApplicationGatewayAffinityCORS	portaal.hrsg.nl	Session	Used by Azure Application Gateway to implement session affinity (also known as 'sticky sessions') but specific for CORS-scenario (Cross-Origin Resource Sharing). It is a gateway-managed cookie.

### Our legal basis for processing your Personal Data

When collecting your Personal Data through our Login portals as described in this Statement we have the following legal basis:

**Performance of a contract** with you (or in order to take steps prior to entering into a contract with you) in order to provide you with the service.

**Our legitimate interest:** We use our Login Portals to recognize the legitimate interest in adopting robust security measures to protect against unauthorized access and cyber threats, thereby reducing the risk of unauthorized access even if one authentication factor is compromised. This added layer of security helps us safeguard the Personal Data of our customers and employees.

### **If you fail to provide Personal Data**

Where we need to collect Personal Data by law, or under the terms of a contract Exact has with you and you fail to provide that data when requested, Exact may not be able to perform the contract with you (for example, to provide you with services). In this case, the service may have to be cancelled, and you will be notified if this is the case at that time.

### **How we share your Personal Data**

We may have to share your Personal Data with the parties set out below for the purposes set out in this Statement.

- **Exact Companies**

We may disclose your Personal Data to other Exact Companies for the purpose of performing tasks that directly relate to the operating of our Login Portals or to process requests you make about our Login portals.

- **Our Service Providers**

We employ third party companies and individuals to provide services to operate our Login portals, for example database hosting and development. These third parties have limited access to your Personal Data to perform these tasks on our behalf and are obligated to us. The personnel of such third parties who use your Personal Data is limited to those individuals which are authorized to do so on a need-to-know basis . We do not authorize such third parties to disclose or use this Personal Data for other purposes.

- **Public Authorities**

We may disclose your Personal Data if required for the purposes mentioned above, if mandated by law or if required for the legal protection of our legitimate interests in compliance with applicable law.

- **Other Categories of Recipients**

We may also disclose your Personal Data about you to parties acquiring part or all our assets, as well as to attorneys and consultants.

### **Protection of your Personal Data**

We undertake substantial efforts to protect the confidentiality of your Personal Data and other information and will never knowingly allow access to this information to anyone outside of us other than as described herein. We have made a substantial investment in our server, database, backup, and firewall technologies to protect our information assets, including the confidentiality of Personal Data collected through our Login portals. These technologies are deployed as part of a sophisticated security architecture and protocol. Unfortunately, due to the nature of the internet as a public

transmission network data transmission over the internet cannot be guaranteed to be totally secure. Although we implement reasonable safeguards to protect Personal Data during transmission and upon receipt, we cannot represent, warrant, or guarantee the absolute security of such information.

## **Your rights to your Personal Data**

You have several rights relating to your Personal Data. You have the right to request access to your Personal Data, correct your Personal Data, delete, or restrict its processing, or ask us to transfer some of your Personal Data to other organizations. You may also have the right to object to certain processing activities, and to the extent that we have asked you for consent to process your data, you have the right to withdraw this consent.

If you wish to exercise any of the rights set out above, please contact us using the contact information outlined in the Contact Us section below.

We may need to request specific information from you to help us confirm your identity before any Personal Data records will be made. This is a security measure to ensure that Personal Data is not disclosed to any person who has no right to receive it. We may also contact you to ask you for further information in relation to your request to speed up our response. Your rights may be limited in certain situations, for example where we can demonstrate that we are legally obliged to process your data.

You always have the right to lodge a complaint at any time with your local Data Protection Authority. We would, however, appreciate the opportunity to deal with your concerns before you approach the Data Protection Authority so please Contact Us in first instance.

## **Where your Personal Data is processed**

Your Personal Data for our Login portals is processed in the European Economic Area ("EEA"). Where Personal Data is transferred outside the EEA, we will make sure your data is protected to the same extent as in the EEA. We will transfer Personal Data to a country with privacy laws that give the same protection as the EEA, the adequate countries by decision of the EU Commission, or we will ensure that appropriate Standard Contractual Clauses are in place for those countries with privacy laws that do not have adequate protection. To obtain a copy of the relevant transfer mechanism or additional information about transfers, please send your request to us using the contact information outlined in the Contact Us section below.

## **Changes to this Statement**

We may update this Statement from time to time. We will take reasonable measures to notify you if there is a material change in our privacy and cookie practices with respect to use of the information you have provided to us.

## **Contact Us**

If you wish to exercise any of your rights regarding this Statement, please send an email to [privacy@exact.com](mailto:privacy@exact.com) with all relevant details.

We have appointed a Data Protection Officer as your point of contact for any inquiries or concerns regarding our personal data policies or cookie practices. You may reach the DPO by email at [dpo@exact.com](mailto:dpo@exact.com).